

# SUPPLY CHAIN PRACTITIONER | NQF LEVEL 5 - FACT SHEET

## About the qualification

The purpose of this qualification is to prepare a learner to operate as a Supply Chain Practitioner who can plan, organise, execute, control and coordinate the activities and inter-relationships across the supply chain environment.

A qualified learner will be able to:

- Provide environmental scanning assistance for effective supply chain operations
- Implement supply chain operational activities within an organisation
- Implement and assess supply chain workflow processes for continuous improvement

Perform inventory and logistics operational activities within an organisation

## Type of qualification

This professional qualification (Supply Chain Practitioner) is governed by the Quality Council of Trades and Occupations (QCTO) which was established under the terms of the Skills Development Act to oversee occupational qualifications from design to certification. Focusing on occupational qualifications, the QCTO aims to ensure that South Africa has the qualified workforce it needs to succeed. The QCTO also assists those who provide qualifications on an occupational level, accrediting them and ensuring they meet the required standards.

## Why study Supply Chain?

The importance of supply chain management has grown significantly, here are some of the reasons:

- In any industry, goods need to be procured, stored and dispatched. Efficient and effective management of all these business functions is critical in the current business world.
- Someone equipped with comprehensive and integrated knowledge of the supply chain is strong candidate in the job market. Therefore, the career opportunities afforded to graduates are significant.
- So, this is an area where there are multiple opportunities for employment.
- Supply chain management competence areas contribute to satisfying customer demand in a timely and cost-efficient manner.
- Master the main objectives of a successful supply chain manager.
- Learn how to develop a more effective supply chain to improve benefits to the employers.
- The key objective in this employment field is to fulfil customer demands, improve an organization's responsiveness, develop value for the customer, create network resilience and encourage financial success.

## Career & Job Opportunities

Upon graduation supply chain jobs are plentiful and varied. There are both tactical and strategic roles on offer and it's likely that you'll gain an overview of the profession before specialising - and then progressing to more senior positions.

Employers include, but are not limited to third-party logistics companies, organisations that sell directly to consumers (retailers and supermarkets) and logistics consultancies.

Jobs within logistics and supply chains can include:

- Freight transportation
- warehouse design and management
- distribution network design and planning
- inventory management and control.
- Procurement/Supply Management
- Operations/Production Management
- Logistics/Distribution Management
- Supply Chain Planning and/or Technology
- logistics and distribution managers,
- procurement manager
- Warehouse manager.
- business process engineer, scheduling manager or as an analyst.
- Procurement Administrator / Coordinator / Officer
- Procurement Clerk
- Supply Chain Agent / Assistant / Buyer / Clerk / Controller
- Logistics clerk
- Warehouse clerk
- Stock assistant

## International Comparability

The international comparability was conducted to identify occupational standards or qualifications used in other countries that contain indicators of best practice and can be adopted into this qualification.

The following possible best practices were identified, and these components are prevalent in this qualification:

- From the Australian Qualifications Framework, modules in relevant functional areas, especially
- Procurement and Contracting and Transport and Distribution were identified.
- The Dutch Purchasing Association (NEVI) provides best practices for the functional tasks and job profiles.
- As well as the United States Institute of Supply Management also provides relevant information regarding the functional tasks and job profiles.
- The US Supply-Chain Council outlines the Supply Chain processes underlying the Supply Chain Operations Reference (SCOR) model was used.
- These were therefore considered during the functional analysis and occupational mapping processes.

Thus, the curriculum contains the following components: Purchasing, Operations, Logistics and Supply Chain Management but the coverage of International Trade and Export is limited.

The identification of tasks and job profiles is based upon the information outlined by the Dutch Purchasing Association (NEVI) and United States Institute of Supply Management, resulting in valid and credible outputs that informed the development of the qualifications. In addition, the best practices advocated by the above-mentioned countries have been incorporated into the qualification to ensure learners are able to develop internationally recognised competencies.

## Admission Requirements

The minimum entry requirement into this qualification is an NQF Level 04

## Duration

The duration of study for this professional qualification is 12 months, where you, the learner, will be responsible for addressing the online content and completing all the necessary activities in preparation for the subject sessions and exams.

## Qualification outline

The qualification is constructed in 3 segments or modules

### • Knowledge Modules

- Supply Chain Environments
- Supply Chain Operations
- Supply Chain Workflow
- Inventory and Logistics Operations
- Optimising Supply Chain Relationship

### • Practical Modules

- Scan environment for impact on supply chain
- Execute supply chain operational activities
- Analyse and interpret supply chain workflow processes
- Perform inventory and logistics operations
- Optimise supply chain relationships

### • Workplace Modules

- Operational/divisional planning processes and procedures
- Procedures and processes for sourcing products and services from external suppliers
- The organisations logistics systems and procedures
- Organisational client and supplier relationship policies and procedures
- Organisational contract implementation, monitoring and controlling procedures
- Organisations' performance and risk awareness processes and procedures
- Stores and stock administration processes with the supply chain
- Distribution systems and procedures within the supply chain
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All the assessment criteria for each of the modules are to be met prior to access to the EISA. Access to the EISA will only be through obtaining a Statement of Results and verification by the QCTO thereof.

## Process of Qualification Journey

- Application
- Admission
- Orientation
- Assessment
- Internal Moderation
- Statement of Results
- QCTO Verification
- External Integrated Summative Assessment (EISA)
- Present Report to Panel of Registered Assessors
- Certification
- Graduation

## Student Enrolment Process

As part of the value proposition, Amilak Training Center assists students to enrol onto the QCTO qualification(s). Once a student has signed up, there is a step-by-step guide to ensure that the student is enrolled and can commence with their studies

- **Step 1:** Complete Amilak Training Center Application form
- **Step 2:** Submit Application form with required supporting documentation (CV, highest school, ID) to Amilak Training Center
- **Step 3:** Amilak Training Center conducts admission assessments
- **Step 4:** Notification of admission and registration procedures commence
- **Step 5:** Orientation workshop
- **Step 6:** Journey commences to obtaining your qualification in: Occupational Certificate: Supply Chain Practitioner

## Subjects covered

SEMESTER 1		
SET 1	SUBJECT 1: SUPPLY CHAIN ENVIRONMENT	<ul style="list-style-type: none"> <li>▪ <b>KM01:</b> Supply Chain Environment</li> <li>▪ <b>PM01:</b> Scan environment for impact on supply chain</li> <li>▪ <b>WM02:</b> Procedures &amp; processes for sourcing products and services from external suppliers</li> <li>▪ <b>WM06:</b> Organisations' performance and risk awareness processes &amp; procedures</li> </ul>
SET 2	SUBJECT 2: SUPPLY CHAIN OPERATIONS	<ul style="list-style-type: none"> <li>▪ <b>KM02:</b> Supply Chain Operations</li> <li>▪ <b>PM02:</b> Execute supply chain operational activities</li> <li>▪ <b>WM01:</b> Operational/divisional planning processes &amp; procedures</li> <li>▪ <b>WM05:</b> Organisational contract implementation, monitoring &amp; controlling procedures</li> </ul>
SET 3	SUBJECT 3: SUPPLY CHAIN WORKFLOW	<ul style="list-style-type: none"> <li>▪ <b>KM03:</b> Supply Chain Workflow</li> <li>▪ <b>PM03:</b> Analyse &amp; interpret supply chain workflow</li> <li>▪ <b>WM08:</b> Distribution systems &amp; procedures within the supply chain</li> </ul>
		<b>REVISION</b>
		<b>EXAMINATION</b>
SEMESTER 2		
SET 4	SUBJECT 4: SUPPLY CHAIN INVENTORY & LOGISTICS	<ul style="list-style-type: none"> <li>▪ <b>KM04:</b> Inventory &amp; logistics operations</li> <li>▪ <b>PM04:</b> Perform inventory &amp; logistics operations</li> <li>▪ <b>WM03:</b> The organisations logistics systems &amp; procedures</li> <li>▪ <b>WM07:</b> Stores &amp; stock administration processes within the supply chain</li> </ul>
SET 5	SUBJECT 5: SUPPLY CHAIN RELATIONSHIPS	<ul style="list-style-type: none"> <li>▪ <b>KM05:</b> Optimising Supply Chain Relationships</li> <li>▪ <b>PM05:</b> Optimise Supply Chain relationships</li> <li>▪ <b>WM04:</b> Organisational client &amp; supplier relationship policies &amp; procedures</li> </ul>
SET 6	FINALISATION OF EVIDENCE COLLECTION	<b>REVISION</b>
		<b>EXAMINATION</b>

## Examination

For each subject, there will be an examination component (knowledge and practical). All subject exams will have to be successfully completed, as well as all Workplace evidence collected, logged and signed off, to be considered for the External Integrated Summative Assessment (EISA).

## Course material & additional fees

Study material, textbook and examination fees are included in the tuition fee. Students are required to cover any additional costs associated with practical activities and excursions.

## Language Policy

All classes and assessments are conducted in English. Learners need to be able to understand spoken English and complete their assessments in English.

## Disclaimer

Amilak Training Center reserves the right to change the programme content due to changes in the regulatory environment, market requirements and other reasons. All possible measures will be taken to minimize inconvenience to students.

*I,..... (student name),  
hereby acknowledge that I understand the information stated in this factsheet and fully comprehend the  
specifics explained above pertaining to the NQF LEVEL 5 QUALIFICATION: SUPPLY CHAIN PRACTITIONER.*

*Student signature* \_\_\_\_\_ *Date* \_\_\_\_\_